

### Provider Emergency Response Information Form

Foster Family Name	Name of Provider #1	Name of Provider #2
Residence Address (Street, City, State, ZIP)		Region
Mailing Address (if different)		School
Home Telephone Number	Cell Phone Number	E-Mail Address

Directions to the home:

Please indicate if the home is identified as located in a natural high-risk area, such as flood plain, avalanche zone, etc.

Foster families must have an emergency procedure so they can be located in the event of an emergency or disaster (natural or otherwise). Please answer the following questions so that OCS can locate you in the event of a natural disaster or an emergency that may or has required you to evacuate your area. A copy of this plan will be provided to you. Please notify your worker **immediately** if there are any changes to this plan.

#### **A. EMERGENCY CONTACTS**

Please designate two people that do not live with you and whom you will call to tell them of your location and contact information, or with whom you will stay, in the event you must evacuate your home. OCS will contact them in the event of such an emergency.

<b>Contact #1</b>	<b>Contact #2</b>
Name	Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Home phone number	Home phone number
Mobile/secondary phone number	Mobile/secondary phone number

<b>Work Location</b>	<b>Work Location</b>
Provider Name	Provider Name
Employer Name	Employer Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number
Evacuation Location	Evacuation Location

### Provider Emergency Response Information Form

Please provide school information for children placed in your home:

School Location #1	School Location #2
Child	Child
School Name	School Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number
Evacuation Location	Evacuation Location

Please provide information for the medical providers for children placed in your home:

Medical Provider/Pediatrician	Medical Provider/Pediatrician
Name	Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number
Emergency/After hours phone number	Emergency/After hours phone number

Specialist #1 (e.g., Psychiatrist, special medical services)	Specialist #2 (e.g., Psychiatrist, special medical services)
Name	Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number
Emergency/After hours phone number	Emergency/After hours phone number

#### **B. EMERGENCIES/EVACUATION**

In the event of an emergency where returning home is not an option (i.e., fire, earthquake, damage to home), I (we) plan to (complete all sections):

<input type="checkbox"/> Stay in a hotel	<input type="checkbox"/> Stay with family/friends
Name	Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number

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<input type="checkbox"/> Stay in a shelter	<input type="checkbox"/> Other
Name	Name
Address (Street, City, State, ZIP)	Address (Street, City, State, ZIP)
Phone number	Phone number

If none of the above, please describe your alternate plan:

2. Is there anyone in your home who would require special attention during an evacuation (check one)?

☐ Yes      ☐ No

Name(s)	Type of attention needed

**Note:** OCS policy requires children to be evacuated if an evacuation is ordered for an area. As soon as possible after evacuating, and no later than 24 hours if possible, call your local office, or regional office to notify OCS of each child's whereabouts and condition as required by OCS Policy.

## **Provider Emergency Response Information Form**

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## OCS Offices

### **Anchorage Field Office**

323 E 4<sup>th</sup> Ave  
Anchorage, AK 99501  
(907) 269-4000  
Fax: (907) 269-3939  
Toll Free: 800-478-4444

### **Anchorage Regional Office**

323 E. 4<sup>th</sup> Ave  
Anchorage, AK 99501  
(907) 269-4000  
Fax: (907) 260-3901  
Toll Free: 800-478-4444

### **Aniak Field Office**

P.O. Box 149  
Anyaraqmuite Office CTR. Ste 107  
Aniak, AK 99557  
(907) 675-4377  
Fax: (907) 675-4290  
Toll Free: 877-987-6701

### **Barrow Field Office**

P.O. Box 1049  
1250 Agvik Street, Suite 269  
Barrow, AK 99723-1049  
(907) 852-3397  
Fax: (907) 852-3392  
Toll Free: 800-644-3397

### **Bethel Field Office**

P.O. Box 328 / State Building  
Bethel, AK 99559  
(907) 543-3141  
Fax: (907) 543-4143  
Toll Free: 800-557-3141

### **Craig Field Office**

333 Cold Storage Road, Suite 106  
P.O. Box 254  
Craig, AK 99921  
(907) 826-3266  
Fax: (907) 826-3807

### **Delta Field Office**

PO Box 686  
2395 Kimball  
Delta Junction, AK 99737  
(907) 895-4452  
Fax: (907) 895-4769 / (907) 246-6642  
Fax: (907) 246-3526  
Toll Free: 877-987-6702

### **King Salmon Field Office**

P.O. Box 537  
King Salmon Mall  
King Salmon, AK 99613  
(907) 246-6642  
Fax: (907) 246-3529  
Toll Free: 888-350-6642

### **Kodiak Field Office**

316 Mission Rd., Ste. 215  
Kodiak, AK 99615  
(907) 486-6174  
Fax: (907) 486-4104  
Toll Free: 800-770-6174

### **Kotzebue Field Office**

P.O. Box 370  
750 2<sup>nd</sup> Ave., Suite 5  
Kotzebue, AK 99752  
(907) 442-3226  
Fax: (907) 442-2426  
Toll Free: 800-440-9226

### **Mat-Su Field Office**

695 E. Parks Hwy, Unit 3  
Wasilla, AK 99687  
(907) 357-9797  
Fax: (907) 357-9762  
Toll Free: 888-924-4538

### **McGrath Field Office**

P.O. Box 81  
McGrath, AK 99627  
(907) 524-3848  
Fax: (907) 524-3610  
Toll Free: 877-987-6705

### **Nome Field Office**

P.O. Box 910  
320 Front Street  
Nome, AK 99762  
(907) 443-5247  
Fax: (907) 443-2100  
Toll Free: 800-440-5747

### **Petersburg Field Office**

# 16 Sing Lee Alley  
P.O. Box 1089  
Petersburg, AK 99833  
(907) 772-3565  
Fax: (907) 772-4254  
Toll Free: 888-279-3565

## OCS Offices

### **Dillingham Field Office**

P.O. Box 1290  
104 Main Street  
Dillingham, AK 99576  
(907) 842-5237  
Fax: (907) 842-5924  
Toll Free: 888-297-5951

### **Northern Regional Office**

751 Old Richardson Hwy., Ste 300  
Fairbanks, AK 99702  
(907) 451-2650  
Fax: (907) 451-2616  
Toll Free: 800-353-2650

### **Galena Field Office**

P.O. Box 239  
Front Street, Bldg. 1, Gana A Yoo  
Galena, AK 99741  
(907) 656-1667  
Fax: (907) 656-1707  
Toll Free: 877-987-6704

### **Glennallen Field Office**

186.5 Glenn Hwy  
Glennallen, AK 99588  
(907) 822-3089  
Fax: (907) 822-5109  
Toll Free: 877-822-3089

### **Homer Field Office**

3670 Lake St Ste 100  
Homer, AK 99603  
(907) 235-7114  
Fax: (907) 235-2484

### **Juneau Field Office**

3025 Clinton Dr., First Floor  
Juneau, AK 99801  
(907) 465-1650  
Fax: (907) 465-1668 (Ongoing)  
Fax: (907) 465-2648 (Intake)  
Toll Free: 888-622-1650

### **Kenai Field Office**

145 Main Street Loop, Rm. 100  
Kenai, AK 99611  
(907) 283-3136  
Fax: (907) 283-9093  
Toll Free: 888-521-3136

### **Ketchikan Field Office**

415 Main Street, Rm 201  
Ketchikan, AK 99901  
(907) 225-6611  
Fax: (907) 247-6611  
Toll Free: 888-644-3397

### **Seward Field Office**

P.O. Box 148  
410 Adams St.  
Seward, AK 99664  
(907) 224-5236  
Fax: (907) 224-7436  
Toll Free: 866-376-7627

### **Sitka Field Office**

208 Lake Street, Ste 2G  
Sitka, AK 99835  
(907) 747-5542  
Fax: (907) 747-5542  
Toll Free: 888-547-7114

### **Southcentral Regional Office**

695 E. Parks Hwy, Unit 3  
Wasilla, AK 99654  
(907) 357-9780  
Fax: (907) 357-9763  
Toll Free: 888-304-9780

### **Southeastern Regional Office**

3025 Clinton Dr., Second Floor  
Juneau, AK 99801  
(907) 465-3235  
Fax: (907) 465-1669

### **St. Mary's Field Office**

P.O. Box 390  
One Dixon Circle  
St. Mary's, AK 99658  
(907) 438-2200  
Fax: (907) 438-2202  
Toll Free: 877-987-6707

### **Unalaska Field Office**

P.O. Box 490  
Unalaska, AK 99685  
(907) 581-1236  
Fax: (907) 581-3272  
Toll Free: 888-581-1236

### **Valdez Field Office**

P.O. Box 2740  
213 Meals, Room 5  
Valdez, AK 99686  
(907) 835-4789  
Fax: (907) 835-2651  
Toll Free: 888-297-5950

### **Wrangell Field Office**

Served by Petersburg Field Office  
(907) 772-3565  
Fax: (907) 772-4254  
Toll Free: 888-279-3565